

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC for 2016-17**

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**SUBMITTED**

**TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**BY**

**INTERNAL QUALITY ASSURANCE CELL**

**OF**

**KUNWAR SINGH COLLEGE**

**(A CONSTITUENT UNIT OF L. N. MITHILA UNIVERSITY, DARBHANGA)**

**LAHERIASARAI, DARBHANGA-846 003, BIHAR**

**Website : [kscollegelnmu.org](http://kscollegelnmu.org) Email : [kscdbg@gmail.com](mailto:kscdbg@gmail.com) Telephone : 06272-233672**

## PART – A

### I. Details of the Institution

1.1. Name of the Institution	: KUNWAR SINGH COLLEGE
1.2. Address Line 1	: Allapatti
City/Town	: Darbhanga
State	: Bihar
PIN Code	: 846 003
Institution Email Address	: <a href="mailto:kscdbg@gmail.com">kscdbg@gmail.com</a>
Name of the Head of the Institution	: Professor C. B. Singh
Telephone with STD Code	: 06272-233672
Mobile	: (0)94316150, (0)8651878852
Name of the IQAC Coordinator	: Dr. Anuranjan
Mobile	: 9430676675
IQAC Email Address	: <a href="mailto:kscdbg@gmail.com">kscdbg@gmail.com</a> : <a href="mailto:anuranjanjha1969@gmail.com">anuranjanjha1969@gmail.com</a>
1.3. NAAC Track ID	: BRCOGN 12250
1.4. NAAC Executive Committee No. & Date	: EC/35/208 dated 28.02.2005
1.5. Website Address	: <a href="http://kscollegelnu.org">kscollegelnu.org</a>

1.6. Accreditation Details :

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Sl.No.	Cycle	Grade	CGPA	Year of	Validity Period
1.	1	C	58.50	28.02.2005	Five years

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1.7. Date of Establishment of IQAC : 23.08.2012

1.8. AQAR for the year : 2016-2017

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC :

AQAR submitted for 2015-2016

1.10. Institutional Status

University : State

Affiliated College : No

Constituent College : Yes

Autonomous college of UGC : No

Regulatory Agency Approved Institution : No

Type of Institution : Co-education

: Urban

Financial Status : UGC - 2f, UGC - 12B

1.11.Type of Faculty/Programme : Arts, Science and Commerce

Others : Nil

1.12.Name of the Affiliating University : L. N. Mithila University, Darbhanga

1.13.Special status conferred by Central/State

Government : NIL

## II. IQAC Composition and Activities

- 2.1. No. of Teachers : 05  
2.2. No. of Administrative and Technical staff : 03  
2.3. No. of Students : 03  
2.4. No. of Management Representatives : NIL  
2.5. No. of Alumni : 02  
2.6. No. of any other stakeholders  
and community representatives : 02  
2.7. No. of Employers : 01  
2.8. No. of other External Experts : 02  
2.9. Total no. of members : 18  
2.10.No. of IQAC meetings held : 03  
2.11.No. of meetings with various stakeholders : Nil  
2.12.Fund received by the IQAC by the UGC : Nil  
Amount received : Nil  
2.13.Seminars and Conferences Organized by the IQAC : NIL  
2.14.Significant Activities and Contributions Made by the IQAC : Encouraged  
students to participate in sports and other curriculum activity.  
2.15.Plan of Action chalked out by the IQAC in the beginning of the year and  
Outcome achieved :

Plan of Action	Achievements
1. Master plan of campus	1. Under process.
2. Smart class preparation	2. Completed.

- 2.16. AQAR Placed in Statutory Body : No such convention is in practice

## PART – B

### CRITERION – I

#### I. Curricular Aspects

### 1.1. Details about Academic Programmes

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Level of the Programme	No. of Existing Programmes	No. of Programmes Added in the year	No. of Self-financing Programmes	No. of Value added/ Career Oriented Program
UG	03	NIL	NIL	NIL

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### 1.2.(i) Flexibility of the Curriculum : Core and Elective

(ii)Pattern of Programmes :

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Pattern	Number of Programmes
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Annual	1. B.A 2. B.Sc. 3. B.Com
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### 1.3.Feedback from stakeholders :

Alumni : Yes

Parents : Yes

Employers : No

Students : Yes

Mode of Feedback :

Online : No

Manual : Yes

### 1.4.Any Revision/Update of Regulation or Syllabi and Their Salient

Aspects : Not applicable.

### 1.5.Any New Department/Centre Introduced During the Year : No

## CRITERION – II

### 2. Teaching, Learning and Evaluation

#### 2.1. Total Number of Permanent Faculty:

Assistant Professors : Nil

Associate Professors : 18  
 Professors : NIL  
 Others : NIL  
 Total : 18

2.2. Number of Permanent Faculty with PhD: 18

2.3. Number of Faculty Positions Recruited (R) and Vacant (V) During the Year:

Assistant Professor		Associate Professor		Professor		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	35	NIL	NIL	NIL		NIL		NIL	35

2.4. Number of Guest and Visiting Faculty and Temporary Faculty :

Guest and Visiting Faculty : 07  
 Temporary Faculty : NIL

2.5. Faculty Participation in Conferences and Symposia :

No. of Faculty	International Level	National Level	State Level
Attended	02	03	01
Presented Papers	02	03	01
Resource Persons	00	01	00

2.6. Innovative Processes Adopted by the Institution in Teaching and Learning:

Smart classes

2.7. Total Number of Teaching Days During This Academic Year : 195

2.8. Examination/Evaluation Reforms Initiated by the Institution :

Since the college is affiliated to the L.N.Mithila University, Darbhanga and any such reforms are undertaken by the university and these are effectively implemented by the institution

2.9. Number of Faculty Members Involved in Curriculum

Restructuring/Revision/Syllabus Development as Member of Board of Studies: NIL

2.10. Average percentage of Attendance of Students : More than 70 %

2.11. Programme wise Distribution of Pass Percentage (2016-17):

Programme	Total Number of Students Appeared	Distinction	Division (%)				
			I	II	III	Fail	Pass
BA	2563	NIL	51	48	NIL	01	99
BSc	928	NIL	53	44	NIL	02	97
BCom	1210	NIL	62	36	NIL	04	98

2.12. Contribution of IQAC towards Monitoring/Evaluation of Teaching &

Learning Processes:

Co-ordinator and members of the IQAC under the chairmanship of the Principal meet Heads of all departments and students separately with a view to monitor and evaluate the process of teaching and steps are taken in an effort to improve its quality.

2.13. Initiatives Undertaken towards Faculty Development :

Faculty Development Programmes	No. of Faculty benefitted
Refresher Courses	2
UGC Faculty Improvement Programme	NIL
HRD Programmes	NIL
Orientation Programmes	01
Faculty Exchange Programme	NIL
Staff Training Conducted BY the University	No such training is organized
Staff Training Conducted by Other Instt.	NIL
Summer/Winter/Workshops, etc.	01
Others	NIL

2.14. Details of Administrative and Technical Staff :

Category	No. of Permanent Employees	No. of Vacant Positions	No. of Permanent Positions Filled In the Year	No. of Positions Filled Temporar
Adm.	37	28	00	NIL
Tech.	NIL	NIL	NIL	02/Outsourced

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1. Initiatives of the IQAC in sensitizing/promoting research climate in the institution:

The college always encouraged teachers to guide students for their research works and also participate in various seminars /conferences/workshops of their subjects or specializations and present their research papers in them. They were either paid travelling allowances or forwarded to the UGC for the payment.

Teachers were encouraged to apply for major and minor projects and they were provided facilities for their research whenever requested.

##### 3.2. Details about Major Research Projects : NIL

##### 3.3. Details about Minor Research Projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	00	4	01	1
Outlay in Rs. Lakhs	NIL	3,37,000/-	2,25,750/-	NIL

##### 3.4. Details on research publications :

	International	National	Others
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Peer Reviewed Journal	NIL	02	17
Non-Peer Reviewed Journals	NIL	02	9
e-Journals	NIL	NIL	NIL
Conference Proceedings	NIL	NIL	NIL

3.5. Details on Impact Factor of Publications :

Range : 0-0.960 Average : 0.960 h-Index : Not Determined No. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industries and other organizations :

Nature of Project	Duration Year	Funding Agency	Total Grant Sanctioned	Received
Major Projects	NIL			
Minor Projects	2014-2015	UGC	5,57,000/-	3,37,000/-
Students Research Projects	2013-2014	NA	NA	NA
Any other	NIL			
Total			5,57,000/-	3,37,000/-

3.7.No. of Published books

With ISBN No. : NIL Without ISBN No. : NIL Chapters in Edited Books : NIL

3.8. No. of University Departments receiving funds from : NIL

3.9. For Colleges :

Autonomy : NIL CAS : NIL DST-FIST : NIL DPE: NIL DBT : NIL  
INSPIRE : NIL CE : NIL Any other:NIL

3.10.Revenue generated through consultancy : NIL

3.11.No. of Conference organized by the Institution :

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsor	NIL	NIL			NIL

3.12. No. of faculty served as experts, chairpersons or Resource persons :

Experts : NIL Chairperson : NIL Resource Person : NIL

3.13. No. of collaborations : NIL

3.14. No. of linkages created during this year : NIL

3.15. Total budget for research for current year in lakhs :

From funding agencies : Rs.3,37,000/-

From management and university : NIL

Total : Rs.3,37,000/-

3.16. No. of patents received this year : NIL

3.17. No. of research awards/ recognitions received by faculty and research fellows of the Institute this year : NIL

3.18. No. of faculty from the Institution who are PhD guides and students registered under them :

PhD guides : 16

Students registered : 10

3.19. No. of PhD awarded by faculty from the Institution : 02

3.20. No. of Research Scholars receiving Fellowships : NIL

3.21. No. of students participated in NSS events :

University level : Many      State level : NIL      National level : NIL

International level : NIL

3.22. No. of students participated in NCC events : We don't have NCC unit

3.23. No. of awards won in NSS : 02

3.24. No. of awards won in NCC : NIL

3.25. No. of extension activities organized :

NSS : Many

3.26. Major activities during the year in the sphere of extension activities and

institutional social responsibility :

NSS unit of the college has organized a number of activities on woman empowerment, traffic safety rules, general hygiene, cleanliness, etc.

## **Criterion – IV**

### **4. Infrastrucrure and Learning Resources**

4.1. Details of increase in infrastructure facilities :

Facilities	Existing	Newly created	Source of fund	Total
Campus area	6 acres	NIL	NIL	6 Acres
Class rooms	16	NIL	NIL	16
Laboratories	07	NIL	NIL	07

Seminar Halls	NIL	01	College	01
Others	NIL	NIL	NIL	NIL

4.2. Computerization of administration and library: Yes

4.3. Library services:

	Existing	Newly added	Total
Text books	2176	138	2414
Reference books	137	5	142
E-books	NIL	NIL	NIL
Journals	20	02	22
Others	NIL	NIL	NIL

4.4. Technology up gradation :

Total	Computer	Internet	Browsing	Computer	Office	Department
Comp	Labs		Centres	Centre		
Existing 12	01	04	NIL	01	06	06

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Added

NIL

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Total 10

01

04

NIL

01

05

05

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4.5. Computer, internet access, training to teachers and students and any other programme for technology up gradation : NIL

4.6. Amount spent on maintenance in lakhs :

(i) ICT : Rs.110000/-

(ii) Campus infrastructure and facilities : Rs.1900000/-

(iii) Equipments : Rs.150000/-

(iv) Others : NIL

## **CRITERION – V**

### **5. Student Support and Progression**

5.1. Contribution of IQAC in enhancing awareness about Student Support Services  
IQAC of the college has always advised teachers to identify slow learners in their classes and concentrate on them in an effort to bring them at par with their fellow students. Programme Officer of NSS unit has been advised to motivate the students to participate in extension and outreach activities in order to serve the people around.

5.2. Efforts made by the institution for tracking the progression :

The college always analyze results of every part of the three programmes running in the college in the meetings of all Heads organized for the purpose by the Principal. Reasons of failure of the students to get through, if any, detected is seriously attended to.

5.3. (a) Total no. of students

UG	PG	PhD	Others
4551	NIL	NIL	NIL

(b) No. of students outside the state : NIL

(c) No. of international students : NIL

Last year						this year					
General	SC	ST	OBC	PC	Total	Gen	SC	ST	OBC	PC	Total
2282	507	02	1391	NIL	4182	2351	604	04	1254	NIL	4213

5.4. Details of support mechanism for coaching for competitive examinations :

There is no such coaching for competitive examinations in the college.

5.5. No. of students qualified in these examinations : Not Applicable

5.6. Details of student counseling and career guidance : 2016-17 - 150

Details of campus placement :

On campus		Off campus	
No. of organi zation visited	No. of students Participated	No. of students placed	No. Of students placed

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5.7. Details of gender sensitization programme :

The college often organizes meetings with the students and the issue is addressed.

5.8. Students activities :

5.9.1.No. of students participated in sports

State/University level : 15

National level : NIL

International level : NIL

No. of students participated in cultural events

State/University level : 18

National level : NIL

International level : NIL

5.9.2.No. of medals/awards won by students in sports, games and other events :

**Sports** : State/University level : 15

National level : NIL

International level : NIL

**Cultural** :State/University level : 10

National ; NIL

International level : NIL

5.10.Scholaships and financial support

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	No. of students	Amount
Financial support from institution		
Financial support from govt.	7825	520000/-
Financial support from other sources		NIL

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No. of students receiving national and international recognition      NIL

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5.11. Students organizes/initiatives :

Fairs : NIL

Exhibition : NIL

5.12. No. of social initiatives undertaken by the students : Several

5.13. Major grievances of students redressed :

No major grievance was ever raised by the students.

## **Criterion : VI**

### **6. Governance, Leadership and Management :**

6.1. Vision of the Institution

Kunwar Singh College was established with a vision to produce a society of learned and aware individuals who can contribute to the overall development of the society by acquiring in-depth knowledge of various disciplines through higher education.

Mission of the Institution

The mission of the college is to nurture individuals through fundamental education that enables them to lead a productive, meaningful and honourable life.

6.2. Management information system of the institution : No

6.3. Quality improvement strategy adopted for each of the following :

The college always arranges meetings of the Heads of the various departments, parent-teacher meetings and student-teacher meetings and immediate action is taken on feedbacks obtained from them. This



practice has helped the college improve its quality of teaching and extra-curricular activities. At the same time teachers are advised to attend and participate in seminars/conferences/workshops in order to improve their knowledge and subsequently transmit to their students. Financial support is also provided to them for the purpose.

Admission process is based on marks and students with high marks are only admitted. However, reservation policy of the state government is strictly followed.

6.4. Welfare schemes for

Teachers and non-teaching staff : As the college is managed by the affiliating university, there is no such provision at the college level. Each of the member of the staff contributes some amounts every month and they are awarded a needful amount at the time their distress.

6.5. Total corpus fund generated : Not Applicable

6.6. Annual financial audit : Yes, it has been done

6.7. Academic and administrative audit :

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Principal

6.8. Results declaration within 30 days by the University : Yes

6.9. Efforts made by the University for examination reforms :

Examination Board of the affiliating university regularly meets under the chairmanship of the Vice-Chancellor adopts reforms, if any, suggested by the members of the Board. Affiliated colleges have no such power to undertake any reform measures.

6.10. Efforts made by the university to promote autonomy in constituent college :

Constituent colleges have limited autonomy as far as financial expenses are concerned. Academic and administrative issues are dealt with by the

affiliating university itself.

- 6.11. Activities and support from Alumni Association :  
Alumni Association always extends support whenever required.
- 6.12. Activities and support from the Parent-Teacher Association :  
Parents of the students always accept our invitation and make it a point to attend the meetings.
- 6.13. Development plan for support staff :  
The college is planning to construct residential quarters for the support staff in the campus.
- 6.14. Initiatives taken by the institution to make the campus eco-friendly :  
The college campus is regularly cleaned and garden is maintained. Use of polythene is banned in the campus. Drainage system is brought back in full operation before the onset of the monsoon in the state. Time to time college administration drive campaign against plastic bottle drives.

## **Criterion - VII**

### **7. Innovations and best practices**

7.1. Innovations introduced during the academic year which have created a positive impact on the functioning of the institution :

The college has decided in the meeting of heads of the departments to categorize the students in the class based upon their performance into slow and very slow learners and to take care accordingly. They are asked to attend extra classes arranged for them followed by required number of internal tests. This practice has contributed in the improvement of their results.

7.2. Action taken report (ATR) based on the plan of action decided upon at the beginning of the year :

The Principal of the college regularly monitors follow up action taken by the academic and administrative staff on the task assigned to them in the review meetings called for the purpose.

7.3. Two best practices of the institution :

- i. As initiated by the affiliating university, this college, too, undertook a mission of teaching students in far off places during the summer vacation. Students are

contacted on phone and as per their requirement, teachers are sent at a particular place arranged by them. Different subjects are taught there or their problems are solved on the spot. Such an effort has been appreciated by the students and their parents alike and has been given the name of '**Teachers at Your Door**'.

ii. Women Empowerment : Women in this Mithila region of the state of Bihar are illiterate and poor and prefer their girls to be at home for the different domestic works. It has led to various problems. The Women's Cell of the college advises them to send their girl child to the schools and if already have passed the Higher Secondary Board, come to the college where they are taught various problems related to them in addition to regular teaching.

Both the practices initiated by the college have been appreciated by one and all.

7.4. Contribution to environmental awareness :

The college takes keen interest in gardening, plantation, cleanliness, in and around the campus. Students are motivated to participate in the programmes organized by the NSS unit of the college and educate the people regarding environmental protection, etc.

7.5. Provision of environmental audit : No

7.6. Any other information the institution wishes to add : Nos

## Criterion – VIII

### 8. Plans of the institution for next year:

The college plans plantation within the campus, sports complex, computer, renovation of toilets and bathrooms of the campus and Wi-Fi facility in the campus.

  
Signature of the Coordinator, IQAC

  
Signature of the Chairperson, IQAC  
